

**16<sup>th</sup> May 2018**

**Llannon Community Council Annual Meeting**

**Minute no. 1 – Members Present**

**Councillors:**

D R Thomas  
E Dole  
J K Brace  
P C Edwards  
K Thomas  
N Holman  
D Jones  
A Owens  
P Williams  
A L Williams  
G Jones  
M Jones  
E W James  
L M Davies

Chairman Cllr K Thomas presided over the meeting.
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**Also present:** The Clerk and the Responsible Finance Officer (RFO).

**Minute no. 2 – Apologies for Absence**

An apology for absence was received from the CDO Christine Davies.

**Minute no. 3 – Chairperson’s Apology**

The chairperson offered her apologies to the Council and Cllr E Dole in particular for her actions in relation to comments which appeared on a private messaging application.

**Minute no. 4 – Declaration of Interest**

A declaration of interest was received from Councillor D Jones as she is a County Councillor and sits on the Planning Committee and Cllr E Dole as Council Leader.

**Minute no. 5 – Retiring Chairman’s Address**

Councillor K Thomas gave thanks to the Councillors for their support through the year. She said that it has been a privilege and an honour to have chaired the meetings over the previous year which had been very busy and interesting.

**Minute no. 6 – Election of Chairman 2018-19**

It was proposed by Cllr G Jones and seconded by Cllr M Jones that the Chairman for the 2018-19 year is Cllr W James. **Resolved** that Cllr W James be appointed as the Chairman for 2018-19.

**Mai 16<sup>eg</sup> 2018**

**Cyfarfod Blynyddol Cyngor Cymuned Llannon**

**Cofnod rhif 1 – Aelodau'n Bresennol**

**Cynghorwyr:**

D R Thomas  
E Dole  
J K Brace  
P C Edwards  
K Thomas  
N Holman  
D Jones  
A Owens  
P Williams  
A L Williams  
G Jones  
M Jones  
E W James  
L M Davies

Chairperson Councillor K Thomas presided over the meeting
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**Hefyd yn bresennol:** Y Clerc a'r Swyddog Cyllid Cyfrifol (SCC).

**Cofnod rhif 2 – Ymddiheuriadau am Ansenoldeb**

Derbyniwyd ymddiheuriadau am absenoldeb oddiwrth y SDC Christine Davies.

**Cofnod rhif 3 – Ymddiheuriad gan y Cadeirydd**

Roedd y Cadeirydd am ymddiheurio i'r Cyngor, ac yn arbennig i'r Cynghorydd E Dole, am ei gweithrediadau ynghylch sylwadau a ymddangosodd ar ap negeseua preifat.

**Cofnod rhif 4 – Datgan Buddiant**

Cafwyd datganiad o fuddiant gan y Cynghorydd D Jones a Cyng E Dole, gan ei bod yn Gynghorydd Sir ac yn aelod o Bwyllgor Cynllunio y Cyngor hwnnw.

**Cofnod rhif 5 – Anerchiad y Cadeirydd sy'n gadael**

Diolchodd y Cynghorydd K Thomas i'w chyd-Gynghorwyr am eu cefnogaeth yn ystod y flwyddyn. Dywedodd ei bod wedi bod yn fraint ac yn anrhydedd i gadeirio'r cyfarfodydd mewn blwyddyn a oedd wedi bod yn un brysur a diddorol.

**Cofnod rhif 6 – Ethol Cadeirydd 2018-19**

Cynigiodd y Cynghorydd G Jones, ac eiliwyd gan y Cynghorydd M Jones bod y Cynghorydd W James yn cael ei ethol yn Gadeirydd am y flwyddyn ddinesig 2018 – 2019. **Penderfynwyd** penodi'r Cynghorydd W James yn Gadeirydd am y flwyddyn 2018 -2019.

### **Minute no. 7 – Chairman’s declaration of acceptance of Office**

Upon the invitation of the Clerk, the incoming Chairman Councillor W James signed the declaration of acceptance of the office of Chairman of Llannon Community Council.

### **Minute no. 8 – Election of Vice Chairman 2018/19**

It was proposed by Cllr G Jones and seconded by Cllr M Jones that the Vice Chairman for the 2018-19 year would be Cllr N Holman. It was further proposed by Cllr L Davies and seconded by Cllr AL Williams that the new Vice Chairman for the 2018-19 year would be Cllr E Dole. There were 9 votes received for Cllr Holman and there were 5 votes for Cllr Dole. **Resolved** that Cllr N Holman be appointed as the Vice Chairman for 2018/19.

### **Minute no. 9 – Vice-Chairman’s declaration of acceptance of Office**

Upon the invitation of the Clerk, the incoming Vice Chairman Councillor N Holman signed the declaration of acceptance of the office of Vice Chairman of Llannon Community Council.

### **Minute no. 10 – Election of Council Leader 2018/19**

There was a debate regarding the appropriateness of having the role of leader of the Council. After a detailed discussion and a vote, it was agreed to retain this post.

**Resolved to** elect Cllr G Jones as Leader of the Council.

### **Minute no. 11 – Chairman’s Allowance**

It was **resolved that** the Chairman’s allowance be set as a sum of £1000.00 with a further £1500 for civic allowance.

### **Minute no. 12 – Election of Members to Committees**

**Resolved that** the Committee structure for 2018/19 will be as follows:

Finance Committee – Chairman, Vice Chairman, Cllr G Jones, Cllr P Williams, Cllr N Holman and Cllr K Thomas.

Risk Management Committee – All Members (full council)

Personnel Committee – Chairman of Council, Cllr L Williams, Cllr R Thomas, Cllr K Thomas, Cllr P Williams, Cllr G Jones, Cllr A Owens.

Appeals Committee – All councillors not members of the Personnel Committee including Vice Chairman.

Audit Committee – Chairman, Cllr L M Davies, Cllr D Jones, Cllr L Williams, Cllr D R Thomas, Cllr P Williams.

Risk Assessment Group – Chairman, Cllr M Jones, Cllr P Williams, Cllr N E Holman.

Hall Management Committee – Chairman, Cllr J K Brace, Cllr P Williams, Cllr N E Holman, Cllr M Jones, Cllr K Thomas, Cllr L Davies and Cllr A L Williams.

### **Minute no. 13 – Nominations to Outside Bodies**

It was **resolved** that the representation on outside bodies for 2018/19 be as follows:

a) Cross Hands Hall Committee – Cllr K Thomas.

b) Gwendraeth Group of Local Councils – Chairman, Cllrs L Williams and L Davies.

### **Cofnod rhif 7 – Datganiad Derbyn Swydd y Cadeirydd**

Ar wahoddiad y Clerc, roedd y Cadeirydd newydd, y Cynghorydd W James, wedi llofnodi ei fod yn derbyn swydd Cadeirydd Cyngor Cymuned Llannon.

### **Cofnod rhif 8 – Ethol Is-Gadeirydd 2018/19**

Cynigiodd y Cynghorydd G Jones, ac eiliwyd gan y Cynghorydd M Jones, bod y Cynghorydd N Holman yn cael ei ethol yn Is-Gadeirydd am y flwyddyn ddinesig 2018 – 2019. Yn ychwanegol, cynigiwyd gan y Cynghorydd L Davies ac eiliwyd gan y Cynghorydd AL Williams bod y Cynghorydd E Dole yn cael ei ethol yn Is-Gadeirydd am y flwyddyn ddinesig 2018-2019. Derbyniodd y Cynghorydd Holman 9 pleidlais a'r Cynghorydd Dole 5 pleidlais, felly **penderfynwyd** penodi'r Cynghorydd N Holman yn Is-Gadeirydd am y flwyddyn 2018 -2019.

### **Cofnod rhif 9 – Datganiad Derbyn Swydd y Cadeirydd**

Ar wahoddiad y Clerc, roedd yr Is-Gadeirydd newydd, y Cynghorydd N Holman, wedi llofnodi ei fod yn derbyn swydd Is-Gadeirydd Cyngor Cymuned Llannon.

### **Cofnod rhif 10 – Ethol Arweinydd y Cyngor ar gyfer 2018/19**

Bu trafodaeth ynghylch addasrwydd penodi arweinydd i'r Cyngor. Wedi trafodaeth fanwl a phleidlais, cytunwyd bod y Cyngor yn cadw'r swydd hon. **Penderfynwyd** ethol y Cynghorydd G Jones yn Arweinydd y Cyngor.

### **Cofnod rhif 11 – Lwfans y Cadeirydd**

**Penderfynwyd** dyfarnu lwfans o £1000.00 i'r Cadeirydd, gyda £1500 yn ychwanegol wedi'i ganiatáu fel lwfans dinesig.

### **Cofnod rhif 12 – Ethol Aelodau i'r Pwyllgorau**

**Penderfynwyd** bod strwythur y pwyllgorau am y flwyddyn 2018 -2019 fel a ganlyn:

Pwyllgor Cyllid – Cadeirydd, Is-Gadeirydd, y Cyng. G Jones, Cyng. P Williams, Cyng. N Holman a'r Cyng. K Thomas.

Pwyllgor Rheoli Risg – Pob aelod (Cyngor llawn)

Pwyllgor Personél– Cadeirydd y Cyngor, y Cyng. L Williams, Cyng. R Thomas, Cyng. K Thomas, Cyng. P Williams, Cyng. G Jones a'r Cyng. A Owens.

Pwyllgor Apêl – Pob Cynghorydd nad yw'n aelod o'r Pwyllgor Personél, gan gynnwys yr Is-Gadeirydd.

Pwyllgor Archwilio– Cadeirydd, y Cyng. L M Davies, Cyng. D Jones, Cyng. L Williams, Cyng. D R Thomas a'r Cyng. P. Williams.

Grŵp Asesu Risg – Cadeirydd, y Cyng. M Jones, Cyng. P. Williams a'r Cyng. N E Holman.

Pwyllgor Rheoli'r Neuadd – Cadeirydd, y Cyng. J K Brace, Cyng. P Williams, Cyng. N E Holman, Cyng. M Jones, Cyng. K Thomas, Cyng. L Davies a'r Cyng.

A L Williams.

### **Cofnod rhif 13 – Enwebiadau i Gyrrff Allanol**

**Penderfynwyd** penodi'r Cynghorwyr canlynol i wasanaethu ar y cyrrff allanol isod am y flwyddyn ddinesig 2018/19:

a) Pwyllgor Neuadd Cross Hands – y Cynghorydd K Thomas.

b) Grŵp y Gwendraeth o Gynghorau Lleol – y Cadeirydd a'r Cynghorwyr L Williams a L Davies.

- c) One Voice Wales – Councillors L Williams and P Williams.
- d) Carmarthenshire Liaison Forum – Chairman and Vice-Chairman
- e) Upper Gwendraeth Community and Sports Association - Councillors P Williams, K Thomas and County Councillors.
- f) Family Centre- Cllr L Williams.

**Minute no. 14 – Authorisation of Cheque Signatories**

**Resolved that** any approved Members or the Clerk or the RFO be authorised to sign cheques for payment of accounts, subject to a minimum of two signatories and at least one Councillor being a signatory.

**Minute no. 15 – Risk Assessment Group**

The Clerk advised the Council that he has concerns regarding the responsibilities of this group with regard to the Health and Safety of Council activities. He advised members that it is important that a proper risk assessment is completed and documented for all activities and there is an urgency for this task to be completed as soon as possible. **Resolved that** this group continue to have delegated authority with regard to this activity and plan to meet as soon as possible.

**Minute no. 16 – Police Visit**

The Council received Inspector James Davies who provided an overview of his role in the County regarding ANPR cameras as the Police has recently installed a new camera in the area.

**Minute no. 17 – New Committees**

**Resolved not to** form any new committees for the current financial year.

Meeting ended at 7.45pm

Signed .....

Date .....

**Chairman**

- c) Un Llais Cymru – y Cyng. L Williams a'r Cyng. P Williams  
ch) Fforwm Cyswllt Sir Gâr – Cadeirydd ac Is-Gadeirydd  
d) Cymdeithas Cymuned a Chwaraeon y Gwendraeth Uwch – y Cyng. P Williams, Cyng. K Thomas a'r Cyngorwyr Sir.  
dd) Canolfan Deulu - y Cyngorwyr L Williams.

#### **Cofnod rhif 14 – Awdurdodi Llofnodwyr Siec**

**Penderfynwyd** bod unrhyw Aelod a gymeradwy-wyd, y Clerc a'r SCC yn cael eu hawdurdodi i lofnodi sieciau i dalu cyfrifon, yn amodol ar bod lleiafswm o ddau lofnod ar y siec, a bod o leiaf un o'r rheini'n Gynghorydd.

#### **Cofnod rhif 15 – Grŵp Asesu Risg**

Cynghorodd y Clerc y Cyngor bod ganddo bryderon ynghylch cyfrifoldebau'r grŵp hwn parthed â lechyd a Diogelwch gweithgareddau'r Cyngor. Cynghorydd yr Aelodau ei bod hi'n bwysig bod asesiad risg yn cael ei gwblhau a'i gofnodi ar gyfer pob gweithgaredd, a bod angen i'r dasg hon gael ei chwblhau cyn gynted ag y bo modd. **Penderfynwyd** bod y grŵp hwn yn dal i fod ag awdurdod dirprwyedig dros y gweithgaredd hwn, ac yn gwneud cynlluniau i gyfarfod cyn cynted â phosib.

#### **Cofnod rhif 16 – Ymweliad yr Heddlu**

Croesawodd y Cyngor yr Arolygydd James Davies a roddodd trosolwg o'i waith yn y Sir ynghylch camerâu ANPR, gan fod yr Heddlu newydd osod camera newydd yn yr ardal.

#### **Cofnod rhif 17 – Pwyllgorau Newydd**

**Penderfynwyd** peidio â ffurfio unrhyw bwyllgorau newydd yn ystod y flwyddyn ariannol gyfredol.

Daeth y cyfarfod i ben am 7.45yh

Llofnod.....

Cadeirydd

Dyddiad .....