

CYNGOR CYMUNED LLANNON COMMUNITY COUNCIL



Minutes of the Full Council Meeting of Llannon Community Council

on

Wednesday 25th May 2022, 6.30pm

Held remotely via Zoom

Meeting commenced at 6:31pm

Minute no.24 - Members Present

Cllr. L Williams (LW)
Cllr. R.Lloyd-Davies (RD)
Cllr.R.Jones (RJ)
Cllr.D.Jones (DJ)
Cllr.L Davies (LD)
Cllr.S.Stewart (SS)
Cllr. M Jones (MJ) (joined late)

The Chair, Cllr. Lesley Williams, presided over the meeting.

Minute No.25 – Apologies for absence.

Cllr. J.Owen: Family occassion
Cllr. P.Owen: Family occassion
Cllr. C.Bowkett: Work commitments
Cllr. E.Dole: Work commitments
Cllr. C Davies: Work commitments

Minute No. 26 – Declarations of interest

Cllr.Dot.Jones: Carmarthenshire County Council, LEA appointed governor of Tumble & Llechyfedach Federation, mother of Cllr. Rhys Jones

Cllr. Llinos Davies: Carmarthenshire County Council and married to Cllr Christopher Davies

Cllr. R.Jones: Son of Cllr Dot.Jones

Cllr. S.Stewart: Parent governor of Ysgol Penygroes.

Minute No.27- To receive a report from the Clerk.

Easter Fun Day

The Clerk noted that the Easter fun day held at Parc Y Mynydd Mawr was very successful with over 400 people attending. 210 Easter Eggs were given as prizes for the two Easter Egg Hunts. It was a completely free event for the community. Grant funding was secured in the sum of £500 from Carmarthenshire County Council and £750 from Wrenvale Landscapes & Nurseries. The Clerk stated that she will continue to arrange community events and try and obtain funding towards them.

100-Year Anniversary of Royal British Legion

The Clerk was contacted during pre-election period by the Royal British Legion who advised the Cross Hands and Ammanford branch is one hundred years old this year. They asked if the community council would like to help put something together to help them celebrate. The Clerk advised she has arranged a ceremony on Saturday 28th May 2022 at Cross Hands Memorial where grounds staff have planted some flowerbeds and commemorative plaques. This is to be followed by refreshments in Cross Hands Workingmen's Club with entertainment. Cllr D.Jones confirmed her attendance. The Clerk requested that if anyone else wishes to attend they notify her.

Half-Term Holiday & Jubilee

The Clerk advised that Tumble Family Centre has arranged a Fun Day on Tuesday (30th May) in Parc Y Mynydd Mawr. Roger and Walford are going to carry some equipment over for them and we will help set up as they supported the council's event at Easter.

The Clerk reminded members of the Afternoon Tea to be held on Thursday 2nd with entertainment from Peter Karrie. The Clerk advised she has ordered three commemorative trees and plaques which will be planted in Cross Hands Memorial Garden, Tumble Memorial and Llannon Park.

Summer Holidays

The Clerk noted a weekly programme of activities has been organised, working with Canolfan Carwyn, Tumble Family Centre, Actif and Menter, This will be every Thursday. The Family Centre is arranging activities on Mondays, Tuesdays and Wednesdays so the Clerk will arrange a cinema club in Tumble Hall every Friday.

Circus: The Clerk has booked a circus to perform in a big top in Cross Hands Park on 11th August.

Cross Hands Park

The Clerk met with the legal team last week on site regarding the bridlepath and trees. The Clerk will advise the council when she has further information.

The Clerk advised she has met with the bowls club. They might need some assistance with grant applications.

Cefneithin RFC and Drefach football have been in touch, they are interested in subleasing the pitches. The Clerk advised she will bring this to a future meeting.

The Clerk advised Carmarthenshire County Council Bureau (CCCB) have been chasing regarding the Section 106 £45K which was earmarked for the playground. The Clerk has continually told them that things are on hold-and that it would be very unfair if they were to redirect that money elsewhere, when it's not the community councils' fault that we are in this situation. John Hancock is pushing on our behalf, and the clerk intends to ask-the legal team to write a letter of intent on the council's behalf to secure that money. Cllr, D.Jones suggested that she and Cllr, L.Davies write a letter verifying that the money has been ring fenced for Cross Hands Park.

The Clerk noted there is still £35k maintenance grant outstanding for Cross Hands Park so has spoken to Emily Hughes to see if the money could be used to demolish the old building. Emily advised that if the council can show that it has a plan to replace the changing rooms going forward then she sees no reason why we can't use that money towards the demolition of the old building.

The Clerk advised that she the Chair, Cllr. D.Jones, Cllr. L.Davies and Cllr. M.Jones attended a meeting of the Cross Hands Carnival Committee. There have been a lot of rumours that there will be road closures for which permissions have not been sought. As the carnival is held on community council land, the Clerk attended the meeting as she was concerned that the proper governance would not be in place. The clerk requested the agenda point concerning the Crosshands Carnival Event be brought forward to this point.

In agreement from the Chair, agenda Item 12 was brought forward to this point in the meeting.

Cross Hands Carnival:

- a) **To discuss a request from Cross Hands Action Team to host Cross Hands Carnival at Cross Hands Recreational Ground on 9th July 2022.**

Clerk has received a copy of the Action Team's constitution, also a licence application for temporary event notice. The clerk has not received a copy of the insurance certificate yet or risk assessment.

SS- asked what the situation with the road closure is as it's getting short on time for such a significant change to go ahead.

DJ- stated that she had had numerous conversations with county council regarding diversions that would need to be in place on the main trunk road. County officers have said that a closure can be applied for but, without the support of the police, county would not be supporting an application. The police have categorically stated to Crosshands Action Team that they can only support with a presence within the park and not with any road closures. This has come from senior level. Cllr Jones all stated she has been copied into an email chain that has been forwarded onto former Councillor Kim Thomas.

SS- Would it be prudent to set a timescale for groups to send in their information going forward.

CH- I plan to propose a policy covering such things which I will present to you later in the year. And this will hopefully stop this happening in the future.

Cllr D.Jones proposed that the Carnival is given permission to go ahead provided that all relevant documents are in place.

CH- suggested the council give them 2 weeks, taking them to the 8th June 2022, to present all relevant documentation.

Seconded- Cllr R.Lloyd-Davies

All members present in favour.

Resolved- Crosshands Carnival given permission to go ahead with all relevant documentation presented

b) To discuss a request from Cross Hands Action Team for financial assistance for the same event.

The Clerk explained that she had not yet received any bank statements from CHAT.

The Clerk advised that the council stick to the same date as in point A, and the council will be happy to release the funding on receipt of satisfactory bank statements.

Cllr,L.Davies proposed that if the bank statements and accounts are presented then the sum of £500 will be released .

Seconded- Cllr,S.Stewart

All members present in favour.

Resolved - the council will be happy to release £500 of grant funding on receipt of satisfactory bank statements.

In agreement from the Chair, agenda Item 12 was brought forward to this point in the meeting.

12. To review a policy for hiring the council's marquees.

The Clerk explained that the terms and conditions for hire are pretty much what any company would expect. It takes approx. 2 men, 4-5 hours to put up a marquee and 3-4 hours to take it down. The clerk suggested two options, one for hirers who wish to put up and take down themselves, which will require a deposit of £150 per marquee. The second option that hirers who wish—the council to erect and take down the marquee on their behalf—should pay £250 for the hire and £150 deposit.

Cllr,R.Lloyd-Davies proposed they accept the policy and procedure of the marquee hire.

Seconded- Cllr,L.Davies

All members present agreed

Resolved- to accept the Policy & Procedure for the marquee hire

c) To discuss a request from Cross Hands Action Team to hire the council's marquees for the same event.

Cllr,R.Jones proposed the clerk presents the hire policy to C.H.A.T.

Seconded- Cllr,S.Stewart

All members present agreed.

Resolved- to send the policy and procedure to the Crosshands Action Team

Clerks report continued:

10 Towns – Revenue Funding - The Clerk advised a tender has been put together to develop. This was submitted to 3 interested parties. We have received tenders back from all three; one is very impressive. We are awaiting the outcome of Stage 2 of the application.

The Clerk noted that the vandalism caused to the Tumble Christmas tree has been investigated and a prosecution has taken place. Victim support department has been in contact and the council was awarded £200 compensation. Community service will be carried out by the offender.

Two benches have been erected in Tumble Park, the third will be completed shortly.

The cemetery consultant has been back with us and we have updated all the rules and regulations and the Clerk will be bringing that to the council to review and ratify. The consultant will prepare a report for the council about how the cemetery is operated going forward. Wendi has been updating the back entries but there is still some way to go.

The hall has been very busy and getting lots of hirers now including Hywel Dda Health Board. We have had to have a roof repair which has cost us £1200, we have obtained various quotes for the outside of the hall to be painted. Scaffolding quotes alone are coming in at around £2k. We've had huge improvements to the bar, by extending the size of the bar. Owen Money's panto company sent a disappointing email basically saying they will not be coming to Tumble Hall in the future and that they were disappointed we cancelled the booking at Christmas. We did not cancel the booking. It was the Welsh Government's decision to change restrictions and we weren't allowed to hold an event of that size in the hall. The circus company the Clerk spoke of earlier also do a travelling pantomime. This year it's Dick Whittington. It will be at the hall on the 23rd December, 2022. There will be two performances here. The Clerk is also in touch with Martin Geraint and Dafydd Hywel who have production companies who perform Welsh pantomimes. These will be more affordable.

There will be playground inspection training held in the hall on 8th & 9th June. The workers were not up to date on this despite being told they were by the previous clerk. It is important this is done as part of safe-guarding and insurance. Once training is complete Council will have 5 qualified playground inspectors including a councillor as Cllr,P.Owen has agreed to attend also.

TFF funding: This was money asked for by the previous clerk for fees covering Canvas for the skatepark planning fees. The Clerk has been informed this week that we will receive half of Canvas's fees back which will be just short of £15k.

Minute no. 28 -To discuss the following planning application:

- a) **PL/03913 – Change of use to Class B8 (Storage or Distribution), together with associated external alterations - Unit 2, Heol Stanllyd, Cross Hands, Llanelli, SA14 6RB.**

There were no observations received from the members; the Clerk will respond to Planning advising of this.

Minute no. 29.- Review of delegation arrangements to committees and staff.

Cllr,D.Jones proposed the Powers of Delegation are accepted

Seconded – Cllr, L.Davies

All members present agreed

Resolved- to accept the powers of delegation

Minute no 30 - Review of the terms of reference for committees:

a) Finance Committee

Proposed by Cllr,R.Jones

Seconded Cllr,S.Stewart

All members present agreed

Resolved-to accept Terms of Reference for Finance Committee

b) Personnel Committee

Proposed by Cllr, L.Davies

Seconded Cllr, D.Jones

All members present agreed

Resolved- to accept Terms of Reference for Personnel Committee

c) Appeals Committee

Proposed by Cllr, R.Lloyd-Davies

Seconded Cllr, L.Davies

All members present agreed

Resolved- to accept Terms of Reference for Appeals Committee

d) Risk Assessment Committee

Proposed by Cllr, D.Jones

Seconded Cllr,M.Jones

All members present agreed

Resolved- to accept the Terms of Reference for Risk Assessment Committee

e) Policy Review Committee

*Proposed by Cllr, S.Stewart
Seconded Cllr, L.Davies*

All members present agreed

Resolved- to accept Terms of Reference for the Policy Review Committee

f) Hall Committee

*Proposed by Cllr, M.Jones
Seconded Cllr, R.Jones*

All members present agreed

Resolved- to accept the Terms of Reference for the Hall Committee

g) Environment Committee

*Proposed by Cllr, L.Davies
Seconded Cllr, R.Jones*

All members present agreed

Resolved- to accept the Terms of Reference for the Environment Committee

Minute No. 31- To confirm signatories for the council's bank accounts.

Adjourned to the next meeting for discussion

*Proposed by Cllr M.Jones
Seconded Cllr D.Jones*

All members present agreed

Resolved – Cllr R.Lloyd-Davies become the non-signatory

Minute no. 32 - To discuss the purchase/lease of a new Kubota.

Adjourned to next meeting

Minute no. 33- To discuss the future of the changing rooms in Parc y Mynydd Mawr, currently used by Tumble Football Club.

The Clerk noted the changing rooms are being returned to the council as the football club can't afford to maintain them. The rugby club have now expressed an interest in taking over the building, and we have had a meeting with the WRU. The outcome of the meeting is that any monies available will be on the proviso that it's a community building. The Clerk suggested that as the Family Centre may need somewhere soon, and there is a desperate need in the area for a food bank, she feels the building would be a good central hub for the community. The Clerk suggested a meeting is arranged for the council just to discuss these proposals.

Minute no. 34 - To discuss the Outdoor Cinema Festival at Cross Hands Recreational Ground, 19th – 21st August 2022.

The Clerk noted she has made steps towards organising the weekend as it takes so long to get the film licences etc. The screen she is looking to hire can show films in the day as well as the night and costs £10k plus VAT. The Clerk would like to market weekend passes which will be very reasonably priced; this will help with costs as with every ticket sold a 40% licensing fee must be given so a weekend pass would mean better value for money for those attending. Everything will be included in the price excluding lighting and toilets. The Clerk reported that she hopes to bring in income from stall holders and food vendors. The Clerk also advised she has secured some sponsorship already.

SS- Is there a potential risk of recouping the money if the weather is poor on that weekend?

CH- No, the company will arrange a new date.

Proposal by Cllr.R.Lloyd-Daviesto allow the Clerk to continue with the plans for the Outdoor Cinema Festival.

Seconded Cllr, R.Jones

All members present agreed

Resolved- to allow the clerk to continue with the plans for the Outdoor Cinema Festival.

Minute no. 35- To discuss Personnel Matters

The Clerk noted that, following the recruitment process for the Grounds and Assets Maintenance Operative, Sean Rees has been employed 35 hours a week on a permanent contract and David Flear 15 hours a week on a three-month temporary basis.

An email received from Cllr N Holman regarding the Clerk and Cllr D Jones was read out to the meeting. Cllr Julie Owen will look into this.

A further personnel issue was discussed and adjourned to a later meeting.

The Chair closed the meeting at 20.49pm

Signed

Date

Chair