

## CYNGOR CYMUNED LLANNON COMMUNITY COUNCIL



**AT: HOLL AELODAU PWYLLGOR PERSONÉL CYNGOR CYMUNED LLANNON**  
**TO: ALL MEMBERS OF THE PERSONNEL COMMITTEE OF LLANNON COMMUNITY COUNCIL**  
**DYDDIAD/DATE: 06/09/2022**

Annwyl Gyngorydd/Dear Councillor,

Cewch eich galw drwy hyn i fynychu Cyfarfod Pwyllgor Personél Cyngor Cymuned Llannon, a gynhelir yn Neuadd y Tymbl ddydd Llun 12<sup>fed</sup> Medi, 2022 am 18.00.

You are hereby summoned to attend a Personnel Committee Meeting of Llannon Community Council, to be held in Tumble Hall on Monday 12<sup>th</sup> September, 2022 at 18.00.

### AGENDA

1. Ymddiheuriadau a rhesymau dros absenoldeb/*Apologies and reasons for absence.*
2. Datgelu buddiannau/*Declarations of interest.*
3. Cadarnhau cofnodion/*Confirmation of the minutes of:*
  - a) Y Cyfarfod Personél a gynhaliwyd ar 18 Gorffennaf 2022/*The Personnel Meeting held on 18<sup>th</sup> July 2022.*
  - b) Cynhaliwyd y Cyfarfod Personél ar 6 Awst 2022/*The Personnel Meeting held on 6<sup>th</sup> August 2022.*
4. Trafod swydd Rheolwr Lletygarwch/*To discuss the position of Hospitality Manager.*
5. Trafod recriwtio staff neuadd achlysurol/*To discuss the recruitment of Casual Hall staff.*
6. Trafod recriwtio Glanhawr/*To discuss the recruitment of a Cleaner.*
7. I drafod rhywun yn lle aelod o staff sy'n ymddeol/*To discuss a replacement for retiring staff member.*
8. Cytuno ar gcontractau newydd i staff yn ôl yr angen/*To agree new contracts for staff as necessary.*
9. Trafod oriau ychwanegol a weithiwyd gan aelodau staff parhaol/*To discuss additional hours worked by permanent staff members.*
10. Cytuno ar ddyddiad ar gyfer gwerthusiad y Clerc/*To agree a date for the Clerk's appraisal.*
11. Trafod oriau agor y Nadolig a'r Flwyddyn Newydd/*To discuss Christmas and New Year Opening hours.*

**Mrs Clare Hope (Clerc/Clerk)**

*Yn unol â Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, a1(2) a Deddf Llywodraeth Leol 1972, a,100(2), gofynnir i aelodau o'r cyhoedd a'r wasg adael y cyfarfod pan nad yw'r eitemau a drafodir er budd y cyhoedd. Darperir mynediad o bell ar gyfer y cyfarfod hwn ar gais i'r Clerc drwy e-bost: [llannonccclerk@outlook.com](mailto:llannonccclerk@outlook.com) erbyn canol dydd ar 12/09/2022.*

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2) and the Local Government Act 1972, s,100(2), members of the public and press will be asked to leave the meeting when items discussed are not for the public interest. Remote access will be provided for this meeting by request to the Clerk via email: [llannonccclerk@outlook.com](mailto:llannonccclerk@outlook.com) by midday on 12/09/2022.*