

**CYNGOR CYMUNED LLANNON COMMUNITY COUNCIL**



**Minutes of Extraordinary Meeting of Llannon Community Council**

**on**  
**Wednesday 10<sup>th</sup> August 2022, 6.30pm**  
**Held remotely via Zoom**

**Meeting commenced at 6:33pm**

**The Chair, Cllr. Lesley Williams, presided over the meeting.**

**Also present:** Mrs Clare Hope – Clerk

**Translator:** Mr Hefin Jones

**Minutes taken via Zoom recording by:** Mrs Wendi Freeman

**Minute No. 77 – Members Present**

Cllr. L Williams (LW)  
Cllr. M Jones (MJ)  
Cllr. C Davies (CD) (Arrived Late)  
Cllr. N Thomas (NT)  
Cllr. E.G Evans (EGE)  
Cllr. R Lloyd-Davies (RD)  
Cllr. J Owen (JO)  
Cllr. L Davies (LD) (Arrived Late)  
Cllr. P Owen (PO)  
Cllr. R Jones (RJ)  
Cllr. D Jones (DJ) (Arrived Late)

**Minute No. 78 - Apologies and reasons for absence.**

Cllr. S Stewart – Family Commitments

**Minute No.79 - Declarations of interest**

Cllr. Ruth Lloyd-Davies – Committee Member of Cyfeillion y Coetir and Keep Mynydd Mawr Tidy

Cllr. Julie Owen - Married to Cllr. Phil Owen

Cllr. Phil Owen - Married to Cllr. Julie Owen

Cllr. Emyr Gwyn Evans - Member of Keep Mynydd Mawr Tidy

Cllr. Lesley Williams - Member of Keep Mynydd Mawr Tidy

Cllr. Rhys Jones – Son of Cllr. Dot Jones

**Minute No.80 - Public participation.**

No members of the public were present.

**Minute No.81 - To ratify the following Council Policies & Procedures:**

The Clerk advised the Council that the Policy Review Committee had met twice recently and had prepared the draft documents circulated to the council.

**a) Standing Orders**

*NT Proposed the members ratify the draft Standing Orders presented*

*EGE – Seconded*

***Cllr. D Jones joined the meeting at 18:36***

*DJ – abstained as missed prior discussion*

*All other members in favour.*

**Resolved – Standing Orders as presented ratified.**

**b) Members' Code of Conduct**

*EGE proposed the members ratify the Members Code of Conduct presented*

*PO – Seconded*

*All members present in favour*

**Resolved – Members Code of Conduct Policy ratified.**

**c) Employees' Code of Conduct**

*NT Proposed the members ratify the Employees' Code of Conduct presented*

*EGE – Seconded*

*All members present in favour*

**Resolved – Employees’ Code of Conduct ratified**

**d) Appraisal Scheme**

*PO Proposed to ratify the Appraisal Scheme presented*

*NT- Seconded*

*All members present favour*

**Resolved – Appraisal Scheme ratified**

**e) Community Engagement Policy**

*PO Proposed to ratify the Community Engagement Policy presented*

*EGE – Seconded*

*All members present in favour*

**Resolved – Community Engagement Policy ratified**

**f) Procedure for Councillors and Members of the Public**

Cllr. D Jones objected to the wording in the policy, with concerns it will prohibit her role as a Councillor.

The chair suggested the policy was taken back to the Policy Review Committee to review.

*PO Proposed the policy is returned to the Policy Review Committee for review*

*NT- Seconded*

*Members present in favour.*

*Cllr. D Jones Voted Against.*

**Resolved – To return the policy to the Policy Review Committee for review.**

**Cllrs. C.Davies & L Davies joined the meeting at 18:59**

**g) Freedom of Information Publication Scheme**

*PO Proposed the members ratify the Freedom of Information Publication Scheme presented*

*NT – Seconded*

*All members present in favour*

**Resolved- Freedom of Information Publication Scheme ratified**

**Cllrs. C.Davies & L Davies left the meeting at 19.05**

**Minute No.82 - Financial matters:**

- a) Receive a report for the first quarter of the financial year 2022-23.

The clerk referred to the up to date working budget sent to the council.

Account balances:

Council: £34,302.23

Hall: £4655.43

Precept: £38,634.56 – next precept payment due end of August

Reserve: £188,710.34

Up to end of July, council spend was £154,000. Spend against budget is fine.

VAT re-claim to be carried out in September

Hall should generate more income from September

Full financial report will be presented following finance committee meeting.

- a) **To consider any virements as necessary.**

The clerk suggested moving money from Parc Y Mynydd Mawr budgets as the maintenance budget was tight and recommended moving £5k to line 75 of the 22-23 budget.

£5000 from changing rooms budget to be split - £3000 to maintenance and £2000 to equipment budget.

*PO Proposed the members agree with the clerk's suggestion*

*RD – Seconded*

*All members present in favour*

**Resolved - to agree the proposed virement.**

- c) **To ratify payments made in the first quarter of the financial year 2022-23.**

Adjourned to the next meeting.

**d) To agree direct debit payments for the financial year 2022-23.**

The clerk gave a verbal report of existing direct debits for Llannon Community Council and Tumble Hall:

**Council**  
One & One Internet  
123 Reg  
AMS Tracking  
CCC  
Cwm  
DVLA  
Dwr Cymru  
ICO  
John Deere  
Screwfix  
Swalec

**Tumble Hall**  
British Gas  
BT  
Castell Howell  
Charlie's  
Dwr Cymru  
Star Multifuels  
TV Licence  
Worldpay

*EGE Proposed to continue the direct debits for the year.*

*RD – Seconded*

*All members present in favour.*

**Resolved – to continue the direct debits for the year.**

**Minute No. 83 - To discuss the following planning applications:**

**a) PL/03760 Planning Application: PL/03760**

No Comments noted

**b) PL/04391 Planning Application: PL/04391**

No comments noted

**c) PL/04337 Planning Application: PL/04337**

Residents have concerns over parts of the land, a letter from the community council to be submitted supporting the residents' concerns.

**d) PL/04434 Planning Application: PL/04434**

No comments noted

**Minute No.84 – To receive an update on the Cross Hands Ten Towns Project.**

Carmarthenshire County Council Growth Panel have met and agreed the proposed idea of the "Bikeability Project". The County Council are happy to consider the old changing rooms in Cross Hands Park. This project will make way for the changing rooms to be converted into public toilets, tuck shop, seating and bike storage.

Cllr. D.Jones said that some of the businesses in Cross Hands have asked for a meeting with her, as they are unhappy with the idea, and feel that everything is for the national companies in the area and not the independent traders.

An expression of interest needed to be submitted by 17<sup>th</sup> August 2022

*RD Proposed the Community Council supports the use of the old changing rooms.*

*PO – Seconded*

*Cllr. D Jones and Cllr. R Jones abstained*

*Remaining members present in favour.*

**Resolved – To use the old changing rooms at Cross Hands for the Bikeability Project.**

The Clerk will discuss business concerns with the project officer.

**Minute No. 85 - To receive an update from the Personnel committee regarding the recent recruitment process.**

*Mrs Wendi Freeman left the meeting*

- The Clerk advised that as previously agreed, positions had been advertised.
- Appointments Committee agreed by Personnel Committee to interview, appoint and agree salary point
- Interviews for three of them have taken place:

**Deputy Clerk**

- Position advertised on Council website, social media; One Voice Wales website; SLCC website; Indeed and Job Centre.
- 8 people requested application packs; 2 applications received.
- 1 applicant put through to interview
- Interview took place on Tuesday 9<sup>th</sup> August 2022.

- Appointments Committee: Major Ken Burton (independent); Cllr. Michael Jones; Cllr. Ruth Lloyd-Davies
- Agreed unanimously to offer the position to Ms Ffion Lewis, 24 hours per week. SCP 26.

**Property & Facilities Officer**

- Position advertised on Council website; social media; One Voice Wales website; SLCC website; Indeed and Job Centre.
- 8 people requested application packs; 1 application received.
- 1 applicant put through to interview
- Interview took place on Tuesday 9<sup>th</sup> August 2022.
- Appointments Committee: Major Ken Burton; Cllr Lesley Williams; Cllr. Michael Jones
- Position offered to Mr Paul Murray, 16 hours per week. SCP 23.

**Facilities & Administration Assistant**

- Position advertised on Council website; social media; One Voice Wales website; SLCC website; Indeed and Job Centre.
- 8 people requested application packs; 1 application received.
- 1 applicant put through to interview
- Interview took place on Tuesday 9<sup>th</sup> August 2022.
- Appointments Committee: Major Ken Burton; Cllr Lesley Williams; Cllr. Michael Jones
- Position offered to Mrs Wendi Freeman, 20 hours per week. SCP 10.

**Hospitality Manager**

No suitable applications received, agreed to re-advertise making the ability to communicate in Welsh desirable, not essential.

*Meeting ended at 19:44 pm*

Signed .....

**Chairman**

Date .....