

Cyngor Cymuned Llannon Community Council



Minutes of Extraordinary General Meeting of Llannon Community Council

on

Monday 12th December 2022 at 6.00pm

Held remotely via Zoom

Meeting commenced at 6:00pm

The Vice Chair, Cllr. Julie Owen, presided over the meeting.

Minute No. 134 – Members Present.

Cllr. J. Owen (JO)
Cllr. E. G. Evans (EGE)
Cllr. Ll. Davies (LD)
Cllr. R. Lloyd-Davies (RD)
Cllr. S. Stewart (SS)
Cllr. P. Owen (PO)
Cllr. M Jones (MJ)
Cllr. D. Jones (DJ)
Cllr. R. Jones (RJ)
Cllr. N. Thomas (NT)

Also Present:

Mrs. C. Hope – Clerk (CH)

Minute No. 135 - Apologies and reasons for absence.

Cllr. C. Davies – Prior engagement.

Minute No. 136 - Declarations of interest.

There were no new declarations of interest.

Minute No. 137 - Public participation.

There were no members of the public present.

Minute No. 138 – To receive notification of vacancies.

The Clerk informed the Council that Nathan Edward Holman's six month absence and therefore disqualification, has been notified to electoral services at Carmarthenshire County Council. This notice of vacancy will be advertised until 23rd December 2022.

The Clerk informed the Council that she has received letters of resignation from Cllr. E. Dole and Cllr. L. Williams. These vacancies will be reported to the electoral services upon her return to work after the New Year.

RJ asked the Clerk if thank you cards could be sent to ED and LW to thank them for their service to Llannon Community Council. All members present agreed.

Minute No. 139 – To discuss the King's Coronation.

The Clerk informed the Council that members of the public have been asking if Llannon Community Council will be doing any events for the King's Coronation and therefore asked the Council for their thoughts on the matter.

Many Councillors present raised the concern with regards to the cost of organising an event on the Council Budget. Some Councillors present were keen to encourage members of the community to organise their own street parties etc.

SS Proposed that Llannon Community Council do not organise anything in the Councils name but the current Financial Support Policy in place will enable organisations to apply for financial support. NT seconded the proposal. DJ and RJ abstained from voting. All other members present in favour.

Resolved that Llannon Community Council do not organise an event for the King's Coronation and to encourage organisations within the community to apply for financial assistance for their own events.

Minute No. 140 – To discuss maintenance work at the Hall.

The Clerk reminded the Council of the previous discussions regarding the maintenance needed at Tumble Hall. The Clerk recommended that the library is split into two using a partition wall. One section will be used as a treatment room/office, the other section will be used as a meeting/waiting room. The Clerk also suggested that the work can be carried out by members of staff during the time that the Hall is closed for the maintenance work due to take place at the end of January.

DJ expressed to the Council that she was against this idea since the new Health and Wellbeing centre in Cross Hands is due to open in 2025. DJ also stated that she was concerned that a lot of changes have taken place this year and how the community would perceive further changes.

The Clerk assured the Council that the partition wall will be removable to accommodate any future need at the Hall. She also informed the Council that currently patients that are attending the clinics currently sit in the corridor to wait to be seen.

SS asked the Clerk regarding the cost of a bifold wall. The Clerk informed the Council that she had priced this option but unfortunately this would be far more costly for the Council.

PO proposed that the Council agree to partition the library into two rooms as recommended by the Clerk. EGE seconded this proposal. DJ and RJ voted against this proposal. The remainder of the Councillors present voted for the proposal.

Resolved to divide the library at Tumble Hall into two rooms as recommended by the Clerk.

Minute No. 141 – Personnel matters.

The following recommendations were presented to the Council via the Finance and Personnel Committee:

- Increase Facilities and Assets Officer's hours back up to 24 hours per week on a temporary basis.
- Increase Facilities and Assets administrator hours back up to 25 hours per week.
- Re advertise the Hall Manager's position at 24 hours per week (previously agreed at full Council in August).
- On appointment of a Hall Manager, offer LR an 8 hour per week contract.

The Councillors discussed all of the above in great detail.

EGE proposed to accept the above suggestions made by the Finance and Personnel Committee. RD seconded the proposal. DJ called for a recorded vote. DJ and RJ were against the proposal. RD, MJ, EGE, JO, PO, SS, NT and LD were all in favour.

Resolved to:

- Increase Facilities and Assets Officer's hours back up to 24 hours per week on a temporary basis.
- Increase Facilities and Assets administrator hours back up to 25 hours per week.
- Re advertise the Hall Manager's position at 24 hours per week (previously agreed at full Council in August).
- On appointment of a Hall Manager, offer LR an 8 hour per week contract.

The Clerk informed the Council with regards to the hours owed to her as already discussed in the Personnel Committee.

6.50 pm the Clerk left the meeting

JO informed the Council that the Personnel Committee have had a very in-depth discussion regarding the additional hours worked by the Clerk. She explained the extent of the work that the Clerk has undertaken and informed the Council that after conducting a successful appraisal with the Clerk that she has assured the Clerk that there will be a better structure going forward.

PO proposed to accept the findings of the Finance and Personnel Committees and that the Council accept the proposal made. EGE seconded the proposal. All members present agreed.

Resolved to accept the findings of the Finance and Personnel Committees.

6.53pm Cllr. R. Davies left the meeting and did not return.

MJ proposed to grant the Clerk a bonus for working above and beyond her duties. EGE seconded the proposal. All members present agreed to the proposal.

Resolved to pay the Clerk a bonus.

All Councillors present discussed which pay scale level the Clerk should currently be paid at. All present agreed to a one-point increase.

7.22pm The Clerk returned to the meeting.

Minute No. 142 – To ratify the Council’s Time Off In Lieu Policy.

The Clerk informed the Council that this policy was previously purchased by the Council from One Voice Wales as part of a suite of policies, however it appears that nobody was aware of the purchase.

The TOIL policy was previously circulated to all members of the Council via email via and will apply to all members of staff.

DJ felt that accruing 30 hours TOIL in one month was too much.

SS proposed to accept the TOIL policy, review in May and monitor the TOIL in the meantime. EGE seconded the proposal. All in favour.

Resolved to accept the TOIL policy and review in May.

Meeting ended at 7.39 pm

Signed

Date