

**LLANNON COMMUNITY COUNCIL**  
**HALL COMMITTEE TERMS OF REFERENCE**

The Hall Committee will operate within Llannon Community Council's Standing Orders, Financial Regulations and Local Government Law. The committee will determine when and how often it will meet.

**Membership: Maximum of 5**

**Quorum: 3**

The Hall Committee shall:

- Elect the Chair at the first meeting following the annual meeting of council.
- Monitor the financial viability of activities organised by the council at the hall.
- Assist in arranging council events at the hall.
- Review and monitor the type and volume of community events held at the hall.
- Monitor the ongoing maintenance requirements of the hall.
- Manage the hall budget and expenditure.

The Hall Committee has the delegated power to:

- Authorise any maintenance/repairs required of the Hall within the designated budget.

***Approved: EGM 25<sup>th</sup> May 2022***

***Review Date: May 2023***