

# Cyngor Cymuned Llannon Community Council



## **Minutes of Full Council Meeting of Llannon Community Council**

**on**

**Wednesday 28<sup>th</sup> September 2022 at 6.30pm**

**Held remotely via Zoom**

**Meeting commenced at 6:32pm**

**The Chair, Cllr. Lesley Williams, presided over the meeting.**

### **Minute No. 86 – Members Present**

Cllr. L. Williams (LW)  
Cllr. R. Jones (RJ)  
Cllr. E. G. Evans (EGE)  
Cllr. D. Jones (DJ)  
Cllr. Ll. Davies (LD)  
Cllr. R. Lloyd-Davies (RD)  
Cllr. S. Stewart (SS)  
Cllr. J. Owen (JO)  
Cllr. P. Owen (PO)  
Cllr. C. Davies (CD)  
Cllr. M Jones (MJ)

### **Also Present:**

Mrs. C. Hope – Clerk  
Miss. Ff. Lewis – Deputy Clerk

### **Minute No. 87 - Apologies and reasons for absence.**

Cllr. E. Dole – Prior engagement.

### **Minute No. 88 - Declarations of interest**

RD – Committee Member of Cyfeillion y Coetir and Keep Mynydd Mawr Tidy.

JO - Married to P.O.

P.O - Married to J.O.

EGE - Member of Keep Mynydd Mawr Tidy.

LW - Member of Keep Mynydd Mawr Tidy.

RJ – Son of DJ.

DJ – Mother of RJ, member of Carmarthenshire County Council, Governor at Tumble School.

SS – Governor at Penygroes School.

LD – Married to CD, member of Carmarthenshire County Council.

CD – Married to LD

### **Minute No. 89 – To consider Policing matters.**

DJ reported to the Council that she has raised the safety issues related to the Llannon and Swiss Valley Road with Go Safe and the Police.

***6.36 p.m. Cllr. C. Davies joined the meeting.***

### **Minute No. 90 – Verification and confirmation of minutes.**

**Resolved** that the following minutes of the Community Council (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed by all respectively:

Minutes of the Extraordinary Meeting held on 10<sup>th</sup> August 2022.

### **Minute No. 91 – Matters arising from the minutes.**

There were no matters arising from the minutes.

### **Minute No. 92 - Public participation.**

No members of the public were present.

**Minute No. 93 – To receive a report from the Clerk.**

A full report was previously circulated to all members via email from the Clerk.

The Clerk reported to the Council that in order to carry out the maintenance on the Fire Alarm system Tumble Hall will need to close for 15 days.

*JO proposed that Tumble Hall shall remain closed from the 23<sup>rd</sup> of January 2023 for a maximum of three weeks. RD seconded this proposal. All members present in favour.*

**Resolved** to close Tumble Hall from 23<sup>rd</sup> of January 2023 to commence work on the Fire Alarm system.

The Clerk also reported to the Council that Merched Y Wawr held their annual meeting on Tuesday 27<sup>th</sup> of October. They sent a 'Thank You' card to the Council expressing how pleased they were with the set-up of the Hall and how delighted they were with the welcome they received.

**Minute No. 94 - To ratify payments made in the first quarter of the financial year 2022-23.**

All reports previously circulated to all members via email from the Clerk.

*PO proposed to accept and ratify the payments reports. JO Seconded the proposal. All members present in favour.*

**Resolved** that all payments made in the first quarter of the financial year 2022-23 to be a true and accurate record.

**Minute No. 95 - To discuss the following planning applications:**

**a) PL/04524 Planning Application: PL/0452.**

*Proposed siting of freestanding milk vending machine & shed enclosure. Morgan and Morgan, Heol Stanllyd, Cross Hands, Llanelli. SA14 6RB.*

No Comments noted

**b) PL/04522 Planning Application: PL/04522.**

*Removal of Condition 4 on PL/01472 (Opening Times).*

*Unit 7C, Parc Maes yr Eithin, Cross Hands, Llanelli. SA14 6SY.*

DJ informed the Council that she had raised objections to CCC with regards to the 24-hour opening times.

**c) PL/04465 Planning Application: PL/04465.**

*Detached three bed Dormer bungalow.*

*Plot adjacent to Loret, Hirwaun Road, Tumble, Llanelli. SA14 6HU.*

RD informed the Council that the plot is situated on a single-track road and that the contractors involved will need to be mindful that they don't block the road.

**d) PL/04555 Planning Application: PL/04555.**

*Temporary change of use (24 months) of vacant retail unit (Class A1) to vehicle depot with offices and associated vehicle parking.*

*24A Heol Stanllyd, Cross Hands, Llanelli. SA14 6RB.*

No comments noted.

**e) PL/04440 Planning Application: PL/0444.**

*Construction of two detached dwellings and associated works.*

*Land adjacent to 10 Bethania Road, Upper Tumble, Llanelli. SA14 6DT.*

No comments noted.

**Minute No. 96 – The deed of surrender of the land and pavilion at Parc Y Mynydd Mawr.**

An email from Tumble United Football Club was discussed (previously circulated to all members from the Clerk) outlining their request to surrender the land and pavilion which they took over in community asset transfer. They also request to continue to use the facilities for training and match days. The Council's Solicitor has prepared a Deed of Surrender, requiring signatures from the Chair and the Clerk. The Clerk informed the Council that the pavilion has been insured.

*RD proposed that the Council accepts the proposal for the use of the facilities made by Tumble United Football Club. PO seconded the proposal. DJ and RJ abstained from voting. Remaining members present in favour.*

**Resolved** to allow Tumble United Football Club to have primary use of the facilities for training and matchdays.

*EGE proposed to accept the deed of surrender. LD seconded the proposal. DJ and RJ abstained from voting. Remaining members present in favour.*

**Resolved** to accept the deed of surrender from Tumble United Football Club.

### **Minute No. 97 – Y Cwtsh.**

The Clerk updated the Council with regards to the work that has taken place in the pavilion. The Clerk also informed the Council that the current boiler in the building will need to be changed as it is no longer fit for purpose.

The Clerk explained the concept of the Cwtsh to all members present. There will be a social media campaign and leaflet drops prior to the official opening. The Clerk asked all members present for help with delivering the leaflets, dates of which to follow.

DJ suggested that the Council contact Maes Y Gwendraeth School to see if the pupils participating in the Duke of Edinburgh Scheme would like to volunteer at the Cwtsh.

SS suggested that the Council look at creating accessible cookbooks.

### **Minute No. 98 – To receive an update on the Cross Hands Ten Towns Project.**

Email received from Natasha Mainwaring previously circulated to all members via the Clerk. The email outlined the conflicting views from local businesses regarding the proposed project. The local businesses are being encouraged to attend the meetings. The Business Networking Event will be held on 7<sup>th</sup> October 2022 in Cross Hands.

LD and DJ reported to the Council that there will be funding available for smaller projects to do with Circular Economy. This will involve engaging with the local community in Cross Hands for public ideas and opinions. The first community engagement meeting will be held on Thursday 27<sup>th</sup> October 2022

at 4.00 p.m. in Cross Hands Workingmen's Club. Contact Mari Arthur ([mari@afallen.cymru](mailto:mari@afallen.cymru)) for further information.

**Minute No. 99 – To receive an update regarding Safer Routes in Communities.**

The Clerk reported to the Council that there was a meeting held via teams on Monday 26<sup>th</sup> September 2022. The meeting involved looking at the possible safe paths/routes around the Tumble area. There was a discussion regarding the possibility of having parent and bike shelters at the schools along with the possibility of lighting in certain areas. The Clerk informed the Council that there will be a consultation period and the information will be sent to all Councillors as soon as the Clerk receives it.

**Minute No. 100 – Extra storage containers.**

The Clerk presented the Council with two quotes received for storage containers. The Clerk also explained that other companies were contacted but only two companies responded.

Option 1 - £4674 plus Vat per container; Option 2 - £3445 plus Vat per container.

The containers are to be situated at Parc Y Mynydd Mawr and Cross Hands Park.

*PO proposed to accept the quote from S Jones Containers, taking the cost for one from the Hire Budget and the cost for the other from the Memorials Reserves. EGE seconded the proposal. Remaining members present in favour.*

**Resolved** to purchase two storage containers from S Jones Containers.

**Minute No. 101 – Lease of a new van.**

The Clerk reported to the Council the need for a van to enable the groundsmen to transport their equipment from one base to another. Two quotes were presented to the Council.

Option 1 - £322.92 plus Vat per month, £3250 plus Vat deposit. Option to purchase at end of lease; Option 2 – £324.96 plus Vat per month, £3899.52 plus Vat deposit.

The lease will be over a period of five years.

**8.10 p.m. Cllr. D. Jones left the meeting and did not return.**

*PO proposed to accept the quote that had the option to buy, taking the deposit needed from the Van Reserves. EGE seconded the proposal. Remaining members present in favour.*

**Resolved** to lease a van for five years with the option to buy. Deposit to be taken from the Van Reserves. Monthly fee to be taken out of the Van Budget.

#### **Minute No. 102 – Reports from Councillors.**

CD reported to the Council that he has established a youth choir that will meet at Neaudd Y Gwendraeth every Monday between 6.00 p.m. and 7.00 p.m. for pupils in year 6 to year 9.

#### **Minute No. 103 – Reports from County Councillors.**

A report from LD and DJ was previously circulated to all members by the Clerk via email. No questions were raised.

#### **Minute No. 104 – Personnel Matters.**

##### **a) Position of Hospitality Manager.**

*MJ proposed to appoint LR for 16 hours a week on a temporary basis until January. LD seconded the proposal. RJ abstained from voting. Remainder of members present in favour.*

**Resolved** to employ LR for 16 hours a week temporarily until January.

**b) Employment of a marketing company.**

The Clerk reported to the Council that 'Be More Yellow', a marketing company can supply logos/branding and setting up of each campaign at a start-up fee of £500 per campaign. This will improve all branding aspects of the Council. The Clerk recommended that the cost be deducted from the budget set aside for a Hospitality Manager.

*JO Proposed to employ Be More Yellow on a temporary basis until January ensuring that all aspects of the marketing used be bilingual ensuring that the Welsh language appears first. SS seconded the proposal. Remaining members present in favour.*

**Resolved** to employ Be More Yellow for Llannon's marketing needs on a temporary basis until January, taking the money out of the staffing budget set aside for the Hospitality Manager.

**c) Recruitment of casual hall staff.**

*PO proposed to advertise via social media the vacancy for casual hall staff at £9.90 per hour on the discretion of the Clerk. SS seconded the proposal. Remaining members present in favour.*

**Resolved** that the Clerk is to advertise the vacancy for casual hall staff at £9.90 per hour as and when needed.

**d) Recruitment of a cleaner.**

The Clerk advised the Council that there is money in the Budget to employ a cleaner for fourteen hours per week at £10.01 per hour.

*EGE proposed that the Clerk to employ a cleaner for fourteen hours per week at £10.01 per hour. JO seconded the proposal. Remaining members present in favour.*

**Resolved** that the Clerk is to employ a cleaner for fourteen hours per week at £10.01 per hour.

**e) Replacement for retiring staff member.**

The Chair thanked Roger Perry for his service at Llannon Community Council.



*JO proposed to employ DLF for sixteen hours per month on a temporary basis until the 31<sup>st</sup> of March 2023. RD seconded the proposal. Remaining members present in favour.*

**Resolved** to employ DLF for sixteen hours per month on a temporary basis until 31<sup>st</sup> of March 2023 and review later.

**f) Discuss additional hours worked by permanent staff members.**

Agreed by all present to discuss this item at the next Personnel Committee.

**9.00 p.m. Proposed by EGE, seconded by JO and agreed by all present to suspend the Standing Orders.**

**g) Christmas and New Year opening hours.**

*JO proposed to close the Council facilities from the 23<sup>rd</sup> of December 2022 until the 3<sup>rd</sup> of January 2023. RD seconded the proposal. Remaining members present in favour.*

**Resolved** to close all Council facilities from 23<sup>rd</sup> December 2022 until 3<sup>rd</sup> January 2023.

**9.05 p.m. CH and FL left the meeting.**

The Councillors had an in-depth discussion regarding whether the staff should use three days of their annual leave whilst the Council facilities are closed.

**9.12 p.m. CH and FL returned to the meeting.**

**Resolved** that the staff do not use their annual leave whilst the Council facilities remain closed over the festive period. This will be reviewed on a yearly basis.

**Meeting ended at 21.15 pm**

Signed .....  
Chair

Date .....