

# Cyngor Cymuned Llannon Community Council



## **Minutes of Full Council Meeting of Llannon Community Council**

**on**

**Wednesday 16<sup>th</sup> November 2022 at 6.30pm**

**Held remotely via Zoom**

**Meeting commenced at 6:30pm**

**The Chair, Cllr. Lesley Williams, presided over the meeting.**

### **Minute No. 118 – Members Present**

Cllr. L. Williams (LW)  
Cllr. E. G. Evans (EGE)  
Cllr. Ll. Davies (LD)  
Cllr. R. Lloyd-Davies (RD)  
Cllr. S. Stewart (SS)  
Cllr. J. Owen (JO)  
Cllr. P. Owen (PO)  
Cllr. C. Davies (CD)  
Cllr. M Jones (MJ)

### **Also Present:**

Mrs. C. Hope – Clerk (CH)  
Miss. Ff. Lewis – Deputy Clerk (FL)  
Mr. H. Jones – Translator (HJ)

### **Minute No. 119 - Apologies and reasons for absence.**

Cllr. C. Bowkett – Work commitments.  
Cllr. D. Jones – Personal reasons.  
Cllr. R. Jones – Personal reasons.

### **Minute No. 120 - Declarations of interest**

It was agreed by all members present that the following list of declarations of interest be deemed and accepted as regular declarations of interests for future reference:

Cllr. R. Lloyd-Davies – Committee Member of Cyfeillion y Coetir

Cllr. J. Owen - Married to P.O.

Cllr. P. Owen - Married to J.O.

Cllr. E. G. Evans - Member of Keep Mynydd Mawr Tidy.

Cllr. L. Williams - Member of Keep Mynydd Mawr Tidy.

Cllr. S. Stewart – Governor at Penygroes School.

Cllr. Ll. Davies – Married to CD, member of Carmarthenshire County Council, member of Keep Mynydd Mawr Tidy.

Cllr. C. Davies – Married to LD, Governor of Ysgol Llannon, member of Keep Mynydd Mawr Tidy.

### **Minute No. 121 – To consider Policing matters.**

The Clerk informed the Council that the police came to Y Cwtsh on the 11<sup>th</sup> of November and that they intend to call on a regular basis. The police have expressed their full support towards Y Cwtsh.

### **Minute No. 122 – Verification and confirmation of minutes.**

Proposal to confirm the minutes from EGE, seconded by PO.

**Resolved** that the following minutes of the Community Council (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed by all respectively:

Minutes of the Full Council Meeting held on 19<sup>th</sup> October 2022.

Minutes of the Environment Committee Meeting held on 19<sup>th</sup> July 2022.

### **Minute No. 123 – Matters arising from the minutes.**

There were no matters arising from the minutes.

### **Minute No. 124 - Public participation.**

No members of the public were present.

The Clerk informed the Council that she has spoken to Mr. Flear (treasurer of Tumble Workies) in response to the email received regarding Y Cwtsh. After an in-depth conversation Mr. Flear was happy with the Clerk's response and informed the Clerk that Tumble Workies will be keen to work with the Council in the future.

### **Minute No. 125 – To receive a report from the Clerk.**

A full report was given to all members by the Clerk.

The Clerk reported to the Council on the following matters:

- Cross Hands Park – The Clerk informed the Council that the 3<sup>rd</sup> design has now been received. Consultation will start next week. Once the results from the consultation have been collated then it will go to tender.
- Cross Hands School held their Halloween party at Tumble Hall. The school thanked the Council and expressed how pleased they were with the party.
- Llannon Community Council Halloween Party – The Clerk has received very positive feedback from the members of the public that attended the party.
- Bronwen Lewis – Very successful event held on the 21<sup>st</sup> of October 2022. All tickets sold. The concert that was due to take place on the 28<sup>th</sup> of October 2022 has now been rescheduled to the 13<sup>th</sup> of January 2023.
- Remembrance Sunday was held at Tumble Memorial in the morning and Cross Hands Memorial in the afternoon. The British Legion, Church and local clubs were all involved.
- On Friday 18<sup>th</sup> of November 2022 Tumble RFC are holding their 125<sup>th</sup> Anniversary at Tumble Hall.
- There will be a Finance Committee meeting held on 28<sup>th</sup> November 2022 and an EGM shortly after.
- The King's Coronation – there have been many queries from members of the public asking the Clerk if Llannon Community Council will be organising anything. The Clerk asked the Council to bring ideas to the next meeting.
- Carmarthenshire County Council Toy Box appeal – The Clerk informed the Council that she has received posters from County advertising the appeal. She also informed the Council that in previous years the Council have contributed to the appeal by giving a donation.

*PO proposed that the Council donate £500 towards the Toy Box appeal. EGE seconded the proposal. All members present in favour.*

**Resolved** to donate £500 to Carmarthenshire County Council Toy Box appeal.

- Cylch Meithryn Llechyfedach – The Clerk informed the Council that the solicitors are currently looking at the lease on behalf of Llannon Community Council.
- Tumble Hall
  - The Clerk is currently inputting data into a new booking system for the Hall, this will go live shortly.
  - Members of staff are currently using their own mobile phones for Hall bookings and at Y Cwtsh. The Clerk has made enquiries into the purchase of mobile phones at a cost of £21 + VAT per month. *JO proposed that the Council purchase two mobile phones, one for the Hall and one for Y Cwtsh, at £21 + VAT per month. RD seconded the proposal. All members present in favour.*

**Resolved** to purchase two mobile phones, one for the Hall and one for Y Cwtsh at £21 + VAT per month.

- The window in the kitchen has now been replaced.
- Due to the security involved with the front door, the Clerk has had to use the previous quote received to resolve the issue as a matter of urgency.
- The electrician has changed the lighting in the Hall so that they are now on a sensor. The lights in the library will need to be completely replaced as the current bulbs are no longer available.
- The old/broken heaters have been removed.
- The work needed to make the toilet at the front of the building disabled compliant will commence in January.
- The Clerk informed the Council that the toilets at the rear of the Hall need upgrading and will be discussed further at the next meeting of the Council.
- The Clerk suggested that the Council think about splitting the library into two separate rooms thus making the library a more user-friendly space. This will be discussed at the next meeting.

- The bridge at Tirwaun – A member of the public made a complaint with regards to the bridge being slippery. Work has been carried out to rectify the problem.
- The Clerk received a letter from the solicitors with regards to an ongoing claim made. This is in relation to an alleged injury caused from a hanging basket. After speaking to the solicitor, the Clerk advised the Council that the recommendation made is to settle as quickly and efficiently as possible.
- The John Deere has arrived.
- The two containers have arrived.
- Old catering equipment – The old equipment has been moved into a secure container. The Clerk asked the Council permission to sell the equipment that is no longer of use to the Council.  
*EGE proposed that the old catering equipment is sold on the discretion of the Clerk. PO seconded the proposal. All members present in favour.*

**Resolved** that the old catering equipment is sold on the discretion of the Clerk.

- On the 19<sup>th</sup> of November there will be a bulb planting day at Parc Y Mynydd Mawr, organised by the Environment Committee.
- On the 24<sup>th</sup> of November there will be tree planting in the cemetery, organised by the Environment Committee.
- Y Cwtsh
  - The Clerk has purchased and donated a wi-fi router as her personal donation to Y Cwtsh.
  - The Clerk has submitted two grant applications for funding related to Y Cwtsh, a third will be completed by Friday. The Clerk is currently waiting for a response.
  - The first delivery from Fareshare was made on Friday 11<sup>th</sup> of November.
  - The Rotary club have been in contact with the Clerk and are looking into volunteers for Y Cwtsh.
  - Y Cwtsh was opened on Saturday 12<sup>th</sup> of November. This was to ensure that some of the surplus stock did not go to waste. In future, Y Cwtsh will be open on an ad hoc basis on Saturdays, dependant on volunteers and need. The Clerk asked the Councillors to contact her if they can volunteer.

- A grant for the defibrillator has been awarded. The Clerk will organise training and will circulate this information when it's available.

**Minute No. 126 – To discuss a request from Cross Hands Action Team (CHAT) to hold a carnival at Cross Hands Park on Saturday 8<sup>th</sup> July 2023.**

The Clerk informed the Council that a formal request has been received by CHAT to hold their carnival on the above date. Only some of the information requested has been received and some clarity was required by the previous Chair who sent her comments shortly before the start of the meeting.

*SS proposed that the Clerk sends out the correspondence received to all Councillors before a decision is made and to discuss the matter at a further date. JO seconded the proposal. All members present in favour.*

**Resolved** that the Clerk send all correspondence received to date to all members of the Council and this item is deferred to a later date.

**Minute No. 127 – To discuss the Independent Remuneration Panel for Wales Draft Annual Report.**

The Independent Remuneration Panel for Wales Draft Annual Report was previously circulated via email to all members. There were no comments or observations from the members present.

**Minute No. 128 - Planning:**

- a) PL/04926 Planning Application: PL/04926.** (Previously circulated to all members via email).

*Variation of Condition of 4 on W/39441 (to allow reserved matters to be submitted up to 12 months after the existing deadline. To now be 14/01/24). Land to North of Parc Maes Yr Eithin, Cross Hands, Llanelli, SA14 6SY.*

No comments noted.

- b) To appoint a Planning Committee.**

*RD proposed that this item is to be deferred to a later date on the provision that the Planning Policy introduced is effective. EGE seconded the proposal. All members present in favour.*

**Resolved** to defer the appointment of a Planning Committee to a later date.

### **Minute No. 129 – Policies and Procedures.**

**Resolved** to adopt the following Policies and Procedures of the Community Council (prints of which having been previously circulated to members):

- Planning Applications Policy
- Concerns & Complaints Policy
- Local Resolution Policy
- Requests for Financial Assistance Policy & Procedure
- Procedure for Community Councillors in response to enquiries from members of the public.

**Resolved** to defer the following to a later date:

- Welsh Language Scheme
- Training Plan
- Councillor's Allowance & Expenses Policy & Procedure.

### **Minute No. 130 – To discuss quotations for an additional John Deere.**

The Clerk informed the Council that the current Kubota will need to be replaced due to its age and disrepair. The Clerk presented the Council with three quotes for a John Deere ride on mower. All three quotes include a trade in price for the current Kubota and will be on a HP basis. The quotes are as follows:

1. £18450 + VAT
2. £17950 + VAT
3. £18500 + VAT

*PO proposed that the Council accepts the quote for £17950 + VAT as this company is a local company and is also the cheapest quote. EGE seconded the proposal. All members present in favour.*

**Resolved** that the Council accepts the quote from Powercut Carmarthen for £17950 + VAT.

**Minute No. 131 – County matters to be brought to the attention of the Community Council either verbally or written”**

A report from LD was circulated to all members by FL via email.

**Minute No. 132 – To discuss a complaint made to the Public Services Ombudsman for Wales.**

The Clerk informed the Council that a complaint was made from a member of the public to the Ombudsman. This complaint was regarding the hedge cutting at the rear of Tumble Hall and that the CCTV at Tumble Hall was overlooking his garden. After further investigation from the Ombudsman, it was evident that the member of the public had not tried to resolve the issue with the Council in any way prior to the investigation. The member of the public was not able to provide sufficient evidence to the Public Services Ombudsman for Wales and therefore they will not be proceeding further with said complaint. The Clerk had provided all information as requested from the Ombudsman.

**Minute No. 133 – Personnel Matters.**

- The Clerk has forwarded correspondence to NH. The Clerk is yet to receive a response.
- The Clerk informed the Council that the Unions have made an agreement regarding the pay scales. The new pay scale will be backdated to the 1<sup>st</sup> of April 2022 and each employee will gain an extra day’s holiday starting from the 1<sup>st</sup> of April 2023.
- The Clerk requested that the Council consider bonuses for staff who have gone over and above what is expected of their roles. EGE proposed to accept the Clerk’s recommendation, seconded by JO. Resolved to accept the Clerk’s recommendations.

***The Chair closed the meeting at 8.32 pm***

**Signed .....**

**Date .....**