

CYNGOR CYMUNED LLANNON COMMUNITY COUNCIL



Minutes of the Hall Committee Meeting of Llannon Community Council
On

Tuesday 19th July 2022 at 7.30pm

Held in Tumble Hall

Meeting commenced at 7.35pm

Minute no. 1 - Members Present

Cllr C Davies (CD)
Cllr L Davies (LD)
Cllr E G Evans (EGE)

Also present: Mrs Clare Hope – Clerk

Minute No.2 – Apologies for absence

Cllr Dot Jones – another meeting

Cllr Rhys Jones – work commitments

Minute No.3 – Declarations of interest

No new declarations

Minute No.4 – To elect a Chair

EGE nominated Cllr Christopher Davies to be Chair of the Hall Committee

Seconded by LD

All in favour

Resolved – Cllr Christopher Davies elected as Chair of the Environment Committee

Minute No.5 – To discuss the financial viability of activities organised by the council at the hall.

The Clerk advised the members of the following events booked:

- Afternoon Tea
- Tribute Nights
- Country & Western Nights
- Bronwen Lewis Concert
- Weddings/Parties/Wakes
- Pantomime
- Monthly Market

Discussion take place regarding the information for each event.

The Clerk also noted that the kitchen rental is unlikely to continue.

Minute No.6 – To discuss ideas and arrange council run events at the hall.

The following ideas were discussed and the Clerk will look at what can be arranged.

- Event for Businesses
- Community Awards
- Christmas Party
- Cinema Club (Friday's in August)
- Macmillan Coffee Morning
- Pantomime
- Christmas Princess Show

Minute No.7 – To review the type and volume of community events held at the hall.

The Clerk noted the following community usage of the hall:

- Llannon Community Group
- Tumble Family Centre
- Flu Clinic
- Foot Clinic
- Heart Clinic
- LINKS
- Cyfle I Bawb
- Tumble RFC Dinner – 18th November

Minute No.8 – To review quotations for new fire alarm system.

The Clerk reminded the members that the fire alarm must be updated as per our Fire Risk Assessment. Three Quotations have been obtained:

- Option 1 - £11,983.00 plus VAT
- Option 2 – £9,383 plus VAT Recommended by John Williams
- Option 3 - £11,240 plus VAT

Cllr Llinos Davies proposed the company that provided Option 2 is instructed to carry out the works, as per the quotation received. This was seconded by Cllr Emyr Gwyn Evans. All members present were in favour.

Minute No.9 – To review the ongoing maintenance requirements of the hall.

The Clerk advised of the following improvements that could be considered for the Hall, further action agreed by members present:

- New front door – EGE noted this has been requested in the past. The Clerk will obtain quotations. It was agreed it would be beneficial to move the door further forward to allow better disabled access.
- Curtains at the front to be removed – Clerk to action.
- New carpet required for entrance, passage and possibly hall & stairs, quotations to be obtained – Clerk to action.
- Re-decoration of entrance, passage, hall & stairs required – Clerk to action.
- Possibly build a storage cupboard in conference room.
- Kitchen improvements in conference room are ongoing.
- Windows need to be dressed and Eisteddfod cups displayed nicely in conference room. Eisteddfod committee are in agreement to this. – Clerk to action.
- Old heaters that are no longer used need to be removed from the library and hall – Clerk to action.
- Obtain quotations for improvements to ladies toilet – Clerk to action.
- Obtain quotations for disabled toilet to be upgraded and heating installed – Clerk to action.
- A new skirt needs to be ordered for the stage – Clerk to action.
- The carpet at the side of the stage needs to be replaced – Clerk to action.
- Curtains on stage need to be cleaned – Clerk to action.
- Sound system upgrade to be considered, quotations to be obtained – Clerk to action.

Minute No.10 – To discuss the purchase of new furniture for the Hall.

It was agreed that the purchase of new chairs and round tables is necessary due to the events that are booked in and lack of storage space. It was also agreed to purchase small square tables for the conference room so it can be adapted further:

TABLES

8 X SQUARE TABLES FOR CONFERENCE ROOM @ £69.34 - £ 554.72 PLUS VAT

24 X 6 FOOT ROUND TABLES @ £171 - £4104.00 PLUS VAT

Cllr Llinos Davies proposed to order the tables as per the quotation received. This was seconded by Cllr Emyr Gwyn Evans. All members present were in favour.

CHAIRS

2 X 168 COMFORT FOLDING CHAIR BUNDLE DEAL WITH TROLLEY @ £3301.00 - £6602.00 PLUS VAT

1 X 40 COMFORT FOLDING CHAIR BUNDLE DEAL WITH TROLLEY @ £812.00 - £812.00 PLUS VAT

2 X PACKS OF 8 ADDITIONAL CHAIRS @ £163.00 - £326.00 PLUS VAT

TOTAL WITH 10% DISCOUNT £6966.00 PLUS VAT

Cllr Llinos Davies proposed to order the chairs as per the quotation received. This was seconded by Cllr Emyr Gwyn Evans. All members present were in favour.

The Chair closed the meeting at 21.30

Signed

Date

Chair