

Cyngor Cymuned Llannon Community Council



Minutes of the Full Council Meeting of Llannon Community Council

on

Wednesday 15th February 2023 at 6.30pm

Held remotely via Zoom

Meeting commenced at 6:30pm

The Vice-Chair, Cllr. Julie Owen presided over the meeting.

Minute No. 168 – Members Present.

Cllr. J. Owen (JO)
Cllr. Ll. Davies (LD)
Cllr. R. Lloyd-Davies (RD)
Cllr. P. Owen (PO)
Cllr. M. Jones (MJ)
Cllr. D. Jones (DJ)
Cllr. R. Jones (RJ)
Cllr. N. Thomas (NT)
Cllr. C. Davies (CD)

Also Present:

Mrs. C. Hope – Clerk (CH)
Mrs. Ff. Lewis – Deputy Clerk (FL)

Minute No. 169 - Apologies and reasons for absence.

Cllr. S. Stewart – Work commitments.
Cllr. E. G. Evans – Work commitments.

Minute No. 170 - Declarations of interest.

There were no new declarations of interest.

Minute No. 171 – To Consider Policing Matters.

The Clerk informed the Council that a meeting with the Police was held last Monday and that she was unable to attend the meeting. The Clerk asked DJ for an update as she was present in the meeting. DJ informed the Council that she had dealt with housing issues and no community issues.

The Clerk reported to the Council that on Friday 10th February an incident involving a member of the public had taken place at Tumble Hall. She explained to the Council what had happened and that the Police have been informed.

The Clerk also reported another incident that had taken place on Sunday 12th February at Tumble Hall involving a different member of the public. The CCTV footage showed a male kicking the front door at the Hall. The Clerk has reported the incident to the Police and the neighbourhood Police team will contact the Clerk shortly.

The Clerk advised the Council that there needs to be further discussions regarding the safety measure at the Hall and how the Council can improve the safety of the staff whilst working at Tumble Hall. All members present agreed.

The Clerk informed the Council that the Police have found a suspect for the damage made at Parc Y Mynydd Mawr. The Clerk will keep the Council updated on the matter.

Minute No. 172 – To receive County Councillor's reports.

Cllr. Llinos Davies has sent her report to the Clerk via email. The Clerk will forward the report to all members of the Council via email.

No report received from Cllr. Dot Jones.

Minute No. 173 – Verification and confirmation of the minutes.

Resolved that the following minutes of the Community Council (previously circulated to members) be taken as read, and the same are hereby verified, received, and confirmed by all respectively:

Minutes of the Full Council Meeting held on 25th January 2023.

Minute No. 174 – Matters arising from the minutes.

There were no matters arising from the minutes.

Minute No. 175 – Public participation.

No members of the public were present.

Minute No. 176 – To receive a report from the Clerk.

The Clerk reported the following to the Council:

- *Cross Hands action team* – from the email trail it is clear that there is confusion with regards to who was responsible for the audit. Sarah has confirmed that she was not responsible and hasn't done an audit. The Clerk has emailed the Chair asking if he'd like to meet with the council to be able to give the action team the opportunity to resolve the issue. No response to date.
- *Discover Cross Hands App* – The App has launched. Official press release will be next week.
- *Freedom of Information Request* – The Clerk has received a FOI request from a member of the public. The Clerk has replied to this request.
- *Cemetery* – The Clerk has received a query regarding the accident last year which has been responded to.
- *Tumble Juniors Football and Rugby* – They have been in contact with the Clerk to see if it possible to organise a tournament. The Clerk will be meeting with the committee on Saturday. They have asked the Clerk and Council for help with creating Risk assessments and an Event Plan.
- *Llwynteg* – The Clerk has been in contact with Mrs. Mills who is keen to organise fundraising in order to be able to have a defibrillator in Hamlet.
- *Budget Workshop* – The budget workshop held on 3rd February for the members of the Finance Committee worked through the first draft of the budget. There will be a Finance Committee meeting held on Monday 20th February to ratify payments for the third quarter of the financial

year and to work through the budget ready for recommendations for Full Council.

Minute No. 177 – Planning Application.

The following planning applications have previously been circulated via email to all members of the Council and no response was received via email to the Clerk or Deputy Clerk:

- PL/05304 - [Planning Application: PL/05304 \(force.com\)](#)

Minute No. 178 – To receive an update regarding Y Cwtsh.

The Clerk informed the Council that there is still funds available from the £6000 grant received from CCC to spend at Castell Howell on food supplies. Another grant has opened this week for a maximum of £7000 for food supplies to cover April to June, the Clerk will complete the grant application before the closing date.

The Family Centre have been using Y Cwtsh on a regular basis and are very happy with the friendly and inviting space provided to them by the Council. The Family Centre thanked the Clerk and the Council for their support. The Family Centre have donated their furniture to the Council.

The Clerk informed the Council that the grant funding received to enable the Council to pay the volunteers for their time will end on 31st March 2023. After this date the volunteers will continue to work on an unpaid, voluntary basis.

The Clerk has ordered a Sum-up card machine for Y Cwtsh as there has been an increased demand from users to be able to make payment via card.

The Chair thanked the Clerk, staff and volunteers for all of their hard work and dedication to Y Cwtsh.

Minute No. 179 – To receive an update regarding Tumble Hall.

The Clerk informed the Council that the installation of the Fire Alarm system is now complete. Whilst the company were installing the system, they came across exposed cables which they kindly made safe for the Hall. The extra work meant that the company were a day later in completing the work.

The Foot Clinic thanked the Council for the work done to the library.

The nurse for the Heart Clinic expressed her thanks to the Council and the Clerk with regards to the changes made in the library. The nurse was extremely happy with the improvements made and now that the room has been split into two this will allow the nurse to be able to book more patients in.

New classes using the Hall:

- Karate every Tuesday
- Yoga every Thursday
- Salsa will start on the 8th of March and will be held every Wednesday thereafter.

Robert Arwyn Concert on the 1st of April 2023. Tickets for the concert are selling fast.

Mr. Fler has been in contact with the Clerk. He asked the Clerk if the Gentleman's event due to be held at the Woking Mans Club can be provisionally booked for the Hall as a backup plan. If the event is to take place at the Hall, the Clerk asked Mr. Fler whether their staff would like to work in the Hall for this event. Mr. Fler will discuss this with their staff.

The early years team and LD have an event on Wednesday with approximately seventy two people in attendance.

Tumble Forge have been instructed to carry out the installation of the new fire escape.

The family centre will be using the Hall every Wednesday with sensory sessions at the back of the Hall.

There have been many queries with potential regular Hall hirers. The Clerk is waiting for confirmation on these.

Minute No. 180 – To receive an update from Tumble RFC regarding changing room development.

The Clerk has previously circulated the email sent from Tumble RFC to all members of the Council. On the circulated email there was a plan attached.

The Clerk will be meeting with the club in March to discuss further. The Clerk will keep the Council updated.

Minute No. 181 – Personnel Matters.

The Chair of the Personnel Committee, Cllr Rhys Jones, reported to the Council the findings and unanimous recommendations of the Personnel Committee held on 6th February 2023.

7.08pm CH left the meeting.

Clerk Salary Scale

NT proposed that the Council ratify the recommendations made by the Chair of the Personnel Committee. PO seconded the proposal. DJ called for a recorded vote. NT, PO, LD, CD, JO, RD, MJ voted for the proposal. DJ and RJ voted against the proposal.

Resolved to ratify the recommendations made by the Personnel Committee that the Clerk's salary scale to be SCP Point 43 from 1st April 2023.

7.15pm CH returned to the meeting.

7.16pm FL left the meeting and did not return.

Deputy-Clerk Salary Scale

NT proposed that the Council ratify the recommendations made by the Chair of the Personnel Committee. PO seconded the proposal. DJ called for a recorded vote. NT, PO, LD, CD, JO, RD, MJ voted for the proposal. DJ and RJ voted against the proposal.

Resolved to ratify the recommendations made by the Personnel Committee that the Clerk's salary scale to be SCP Point 30 from 1st April 2023.

The Clerk wished it to be noted that the salary evaluation should have taken place in June 2022 and should be backdated to June 2022 for her and for the Deputy-Clerk's start date in September. Neither staff member wishes for the precept to be increased next year to cover their backdated pay so they have agreed for this to start from 1st April 2023 instead.

The Clerk advised the personnel committee had discussed the staffing structure at length. It was agreed that savings had already been made by not employing a Hall Manager and the Technical Officer's hours being reduced.

Due to the extensive assets and responsibilities of the Council, the Personnel Committee had unanimously agreed that no further cuts could be made without affecting the functions.

Meeting ended at 7.25pm

Signed

Date

(Vice-Chair)